

**The Tree of Knowledge
Board Meeting
March 20, 2017
7:00 p.m. – 8:30 p.m.**

1. Attendance:
 - (1) Board Members: Bill Hunt, Dennis Ewing, Rodger Curtis, Chris Metcalf, Lori Tucker and Nancy Quick
 - (2) Executive Director: Gaila Collins
 - (3) Absent: Kami Ellenz

2. Opening: Bill Hunt
 - (1) Scripture
 - (i) Colossians 3:12 “Put on then, as God’s chosen ones, holy and beloved, compassion, kindness, lowliness, meekness and patience...”
 - (2) Opening Prayer

3. Minutes from last board meeting reviewed:
 - (1) Motion to accept minutes by Rodger Curtis and seconded by Dennis Ewing
 - (2) Verbal vote of acceptance by board

4. Director’s Report:
 - (1) Gaila Collins reported that at the end of February, the budget looks good.
 - (2) Gaila C. asked the board about moving forward with an 8% FTE payout to the TOK staff in order to compensate them sharing from our full school enrollment and in recognition of the extra time and hard work the staff has put in this year. There was discussion and the board agreed.
 - (3) Enrollment for next year is looking good with 56 students and 160 seats putting us at the half way point and nearly full. This is very good.
 - (4) There will need to be another hire for next school year of a 2 day Tues/Thurs. assistant.
 - (5) There was discussion about TOK summer camps.
 - (i) Discussion was held regarding whether we had enough help and people interested in directing. It was suggested that we hire 2 summer camp directors, offering them each \$200 for organizing and supervising the camps.
 - (ii) Bill Hunt will help get volunteers together to assist in running the camps. Gaila C. will ask John Wolfgang to put the dates and information in the East County church bulletin.
 - (iii) Rodger C. motioned to use \$400 for this purpose, Lori T. seconded and the board approved.

5. Dennis E. is working on the electronic bylaws for the board. He will get back to the board on his progress.

6. TOK Executive Director search committee report:
 - (1) No applications have been received as of the date of this meeting. There has been an inquiry by one possible candidate.
 - (2) The idea of an interim director was brought up and discussed.
 - (3) We will continue to advertise and get the word out, contacting people we know who might possibly apply.

7. Chris Metcalf reported on the state of the parking lot:
 - (1) There has been some activity by the city. Shannon Amburn is checking into drainage issues. There will not be further work done until the weather dries up.
8. New Business:
 - (1) Lori T., Bill H. and Gaila C. have been working on the board policy for updates. They have made minimal changes.
 - (2) Nancy Q. will electronically send out the 'B' section of the policy for the rest of the board to read through and make sure it makes sense. A vote to finalize these revisions will be held at the next board meeting.
 - (3) Reminder that the TOK spring Music Programs will be held on May 16 and 17.
9. Investment Ideas:
 - (1) Lori T. and Bill H. met with Brent Abney to discuss investing some of the TOK funds to possibly build an endowment and also spoke about building a rainy day reserve fund.
 - (2) It was suggested that before we talk about the options given, the board should think about and discuss some underlying principles first:
 - (i) The purpose of the funds
 - (ii) Time frame to build the funds
 - (iii) Risk tolerance for investing
 - (3) The board discussed tabling this for a later discussion.
10. Lease:
 - (1) A lease for the TOK has been written up and Rodger C. will share it with Lewis Robinson and present it to the East County Church MSG group.
11. Kudos:
 - (1) Praise was given to Chris Metcalf who recently joined the board and who has jumped right in and worked hard on many issues related to the grounds. He has been on call and available as needed for many items. Thank you for being so involved!
12. Next board meeting will be held on May 22 at 7:00 p.m. at the Tree of Knowledge.
13. Closing Prayer

Respectfully submitted,

Nancy Quick